



Declaration Of Criminal Convictions

1 Introduction

The RPSI employees and volunteers work closely with each other as well as members of the public, including minors. Under the Child Protection legislation the RPSI has a legal responsibility to ensure its employees and volunteers offer no risk to each other or to our public visitors and passengers.

Information about criminal convictions is requested to assist the selection process volunteers. It will be taken into account only when conviction is considered relevant to the volunteer post.

Below you are asked to disclose any criminal convictions except those which are considered 'spent'. Having unspent convictions will not necessarily debar your application from being considered.

You are expected to disclose any criminal conviction obtained after completion of this form. Such new information should be sent to the Honorary Secretary in writing.

The Society's policies on disclosures can be sent to you on request:

- Recruitment and Employment of Ex-Offenders
- Storage, Handling, Use, Retention & Disposal of Disclosure Information

If you do not complete and sign this form we will not accept your application to be an employee or volunteer of the RPSI.

NOTE 1: Where the term 'volunteer' is used it should be taken to include 'employee'.

NOTE 2: Before becoming a volunteer you must be a paid-up Society member.

2 Personal Details

| | | | |
|-----------|--|---------------|--|
| Full Name | | | |
| Address | | | |
| Post Code | | Date Of Birth | |
| Telephone | | | |
| Email | | | |

By submitting these details I consent to the RPSI contacting me by post and/or email.

3 Volunteering Information

| | |
|---|--|
| Interests (Locomotives, Carriages, Steward, etc.) | |
| Relevant Skills | |

Declaration Of Criminal Convictions - Volunteers & Employees

4 Convictions

Please tick the appropriate box.

I confirm that I have no convictions to declare.

I confirm that I have conviction(s) as detailed below.

Please provide details of any convictions in the table below (exclude motoring offences which do not result in loss of licence or imprisonment).

| Conviction Date | Offence | Sentence |
|-----------------|---------|----------|
| | | |
| | | |

Please provide in the box below any other information you feel may be of relevance, such as

- The circumstances of the offence.
- A comment on the sentence received.
- Any relevant developments in your situation since then.
- Whether or not you feel the conviction has relevance to this post.

5 Declaration

I have/have not a Garda Central Vetting Unit (Republic of Ireland).

| | |
|--------------------------|--|
| Issuing Authority | Reference No. <i>(if known)</i> |
|--------------------------|--|

- 1) I declare that the answers given on this form are complete and correct to the best of my knowledge.
- 2) I understand that I will undergo regular Basic convictions disclosure checks by AccessNI (Northern Ireland) or, ***should the need arise***, a Garda Central Vetting Unit (Republic of Ireland).

Signed: _____

Date: _____

Please post or email the completed form to: ***info@steamtrainsireland.com***

Or: ***RPSI Membership, 148 Church Road, Newtownabbey, Co Antrim, BT36 6HJ, N. Ireland***